

Return to Work Questionnaire for the following situations:

LSGgroup

- Positive test COVID-19
- Symptomatic self-quarantine without test
- Close contact with COVID-19 (i.e, household)
- Any type of sick call

The case questionnaire is designed for qualified individuals (HR) use only to help with traceability. We recommend to conduct this questionnaire when employee ready to return to work from Isolation/quarantine/hospitalization for Covid-19 or recovered from non-COVID-19 illness.

Maintain confidentiality and secure questionnaire.

Date of call (MM/DD/YY): \_\_\_\_\_ Time of interview: \_\_\_\_\_  
Name of Interviewer: \_\_\_\_\_ Phone#: \_\_\_\_\_

Employee Information:  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Payroll Number: \_\_\_\_\_ Employee Department: \_\_\_\_\_

Case Definition Met (Please check one):

Employee had COVID-19 lab test confirmed       Employee was Non-symptoms self-isolation/quarantine (i.e., household with COVID-19 in close contact of COVID-19 sick person)

Employee had COVID-19 Symptomatic without Labtest

Employee had COVID-19 lab test

1. Doctor's note from Healthcare providers or public health officials for quarantine and release to work without restriction is available for this employee. Employee must bring doctor's note from Healthcare providers or public health officials to work without restriction. Please refer employee to Healthcare providers if note is not available.

Employee had COVID-19 Symptomatic

- At least 3 days (72 hours) have passed since recovery defined as the use of fever-reducing medications
- Improvement in respiratory symptoms (e.g., cough, shortness of breath)
- At least 7 days have passed since symptoms first appeared, please specify date: \_\_\_\_\_

Employee may not return to work and please refer employee to healthcare providers or public health officials for discontinue quarantine and return to work.

Employee was Non-symptoms self-isolation/quarantine in close contact of COVID-19

- Employee maintained self-isolation/quarantine until 14 days after the last day be in close contact with the sick person with COVID-19. Please specify the total days, start and end self-isolation/quarantine.
- Have you had symptoms (fever, cough and shortness of breath) during the 14 days? \_\_\_\_\_
- If employee have household member with COVID-19 Symptomatic or COVID-19 confirmed, the date start counting self-isolation/quarantine should after the date employee's household discontinued self-isolation/quarantine.

Employee may return to work if maintained minimum 14 days self-isolation/quarantine and had no symptoms during self-isolation/quarantine period. If employee have household member with COVID-19 Symptomatic or COVID-19 confirmed, the date start counting self-isolation/quarantine should after the date employee's household discontinued self-isolation/quarantine. If employee answer "Yes" in question #2 in this section, please refer employee to Healthcare providers or public health officials immediately.

Employee was sick but not related with COVID-19 (Any other type of sick call)

- Employee current health status meets requirements in LSG Sky Chefs sickness policy Yes / No
- Employee may return to work when meet requirements in LSG Sky Chefs sickness policy and employee's illness is not related with COVID-19.

Interviewer signature: \_\_\_\_\_ Date: \_\_\_\_\_

Decision for employee:  Recommend return to work       Recommend not return to work

Approved by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Comprehensive Screening:

As we wrap up our first week of showing the many steps for Comprehensive Screening we have taken to help ensure your workplace safety and peace of mind, we'd like to remind you:

If you have been diagnosed with COVID-19 or been exposed to someone who has shown symptoms, you must fill out a questionnaire before you return to work.

This is to ensure the safety of your coworkers.

Thank you and stay safe!